

The regular meeting of the School Board of Lake Superior Independent School District No. 381 was held Tuesday, October 18, 2011, 6:00 p.m. in the District Office Community Room, Two Harbors High School, 1640 Highway 2, Two Harbors, Minnesota.

1.0 Chair Babeu called the meeting to order at 6:07 p.m. and led the audience in the Pledge of Allegiance.

2.0 **MEMBERS PRESENT:** Leo Babeu, Dwight Moe, Jack Pichotta, Kathy Ruberg, Renee Saamanen

**MEMBERS ABSENT:** Cynthia Ryder, Carol Youngberg

**ALSO PRESENT:** Superintendent, Philip Minkkinen; Principal, Patricia Driscoll; Principal, Joe Nicklay; Principal, Brett Archer, Assistant Principal, Corey Knighton; Business Manager, Lance Takkunen; Recording Secretary, Mary Guzzo

### 3.0 **APPROVAL OF THE AGENDA**

#### 3.1 **Additions or Corrections to the Agenda:**

Motion by Pichotta, second by Saamanen to approve the agenda with the following additions: 6.2: (Review Schedule of Upcoming Meetings); 7.5: (Approved Amended Athletic Director Contract); Withdraw 7.4: (Approve Renewed Contract for District Office Staff Member ~ Financial Assistant). **(Carried Unanimously)**

### 4.0 **APPROVAL OF THE CONSENT AGENDA**

#### 4.1 **Corrections to the Consent Agenda:**

Motion by Moe, second by Pichotta to approve the consent agenda as follows: **Minutes:** September 15, 2011 & September 21, 2011; **Personnel:** Approve recommendation to hire Donna LaBonne (Minnehaha Paraprofessional Position #20); Approve recommendation to hire Lynda Norlen (Minnehaha Paraprofessional Position #21); Approve recommendation to hire Amy L. Cavallin (Minnehaha Paraprofessional Position #21); Approve recommendation to hire Craig Maki (Minnehaha Paraprofessional Position #21); Approve recommendation to hire Barbara Hartman-Dunda (Minnehaha Paraprofessional Position #3); Approve recommendation to hire Jeannette Mettner (Volunteer Assistant Coach for Girls' Swimming at THHS); Approve recommendation to hire Tiffani Atherton (Laundry/Housekeeping at Wm. Kelley); Accept with regret resignation from Leilani Peterson (Paraprofessional at Wm. Kelley). **(Carried Unanimously)**

5.0 **DELEGATIONS/OPEN FORUM:** NONE

### 6.0 **OLD BUSINESS**

#### 6.1 **Approve Financial Reports:**

##### 6.1.1 **Approve Bills ~ September, 2011:**

Motion by Pichotta, second by Ruberg to approve payment of the September bills, checks 119293 through 119566, in the amount of \$345,314.97. **(Carried Unanimously)**

##### 6.1.2 **Approve Electronic Fund Transfers ~ September, 2011:**

Motion by Pichotta, second by Ruberg to approve the September Electronic Fund Transfers: (09/12/11) \$80,000.00 to the general account; (09/15/11) \$440,000.00 to the payroll account; (09/23/11) \$80,000.00 to the general account; (09/30/11) \$395,000.00 to the payroll account; (09/30/11) \$70,000.00 to the general account. **(Carried Unanimously)**

**6.2 Review Schedule of Upcoming Meetings:**

The Board reviewed their schedule of upcoming negotiations meetings with the various bargaining units.

**7.0 NEW BUSINESS**

**7.1 Approved Renewed 2011-2013 Contract for Principals:**

Motion by Pichotta, second by Moe to approve the 2011-2013 principals' contract. Principal Driscoll stated a concern with the contract. Motion by Pichotta, second by Moe to withdraw the motion. Motion by Moe, second by Ruberg to table the approval of the 2011-2013 principals' contract for a future meeting. **(Carried Unanimously)**

**7.2 Approved Renewed Contract for District Office Staff Member (Payroll/Benefits Coordinator):**

Motion by Moe, second by Pichotta to approve the 2011-2013 renewed employment contract for Mary Guzzo, Payroll/Benefits Coordinator. **(Carried Unanimously)**

**7.3 Adopt Resolution ~ MSHSL Foundation Grant:**

Motion by Pichotta to adopt the following resolution:

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the Lake Superior School District #381 School Board recognizes the value of students' participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist school districts in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Lake Superior School District #381 School Board supports the District's application to the Minnesota State High School League Foundation for a grant to be used to pay the activity fees for nineteen (19) free and reduced lunch students to participate in our programs at Two Harbors High School. The fee is \$175 per student, per sport season.

Member Saamanen seconded the foregoing motion.

Upon a roll call vote:

Board members voting in favor: Babeu, Moe, Pichotta, Ruberg, Saamanen

Board members voting against: NONE

Board members absent: Ryder, Youngberg

Resolution was duly adopted: October 18, 2011.

**7.4 Approve Renewed Contract for District Office Staff Member (Financial Assistant):**

This agenda item has been tabled.

**7.5 Amendment to Athletic Director Contract:**

The language in Athletic Director, Roger Koster's contract has been amended to address spreading this contract's salary over 12 months as opposed to 10 months. Motion by Pichotta, second by Moe to approve the amended 2011/2012 Athletic Director Contract for Roger Koster. **(Carried Unanimously)**

**8.0 CORRESPONDENCE:** None

**9.0 ACKNOWLEDGEMENTS & COMMENDATIONS**

**10.0 REPORTS:**

**10.1 Community Education ~ Director Chris Langenbrunner:**

Ms. Langenbrunner updated the Board on Community Education activities.

**10.2 Minnehaha Elementary ~ Principal Patricia Driscoll:**

Ms. Driscoll updated the Board on Minnehaha activities.

**10.3 Wm. Kelley Elementary & Secondary ~ Principal Joe Nicklay:**

Mr. Nicklay updated the Board on Wm. Kelley activities.

**10.4 Two Harbors High School ~ Principal Brett Archer:**

Mr. Archer updated the Board on Two Harbors High School activities.

**10.5 Superintendent Philip Minkkinen:**

Superintendent Minkkinen updated the Board on District-wide issues.

**11.0 ADJOURNMENT**

Motion by Pichotta, second by Ruberg to adjourn the meeting at 6:48 p.m. **(Carried Unanimously)**

Minutes taken by Mary Guzzo