

2022-2023 Membership Roster
Local Committee for Continuing
Education/Relicensure

PELSB
1021 Bandana Blvd East,
Suite 222
Saint Paul, MN 55108-5111

[Minnesota Administrative Rules 8710.7300](#) require submission of a membership roster of the Local Committee for Continuing Education/Relicensure on an annual basis. To be in compliance with rule and to assure continued access to the Continuing Education Clock Hour Reporting System, you must return the completed roster by November 1, 2022 via email to Keile.lamotte@state.mn.us.

PLEASE COMPLETE ALL OF THE INFORMATION REQUESTED. INCOMPLETE ROSTERS WILL BE RETURNED. THE EMAIL ADDRESSES ARE REQUIRED AND WILL BE USED TO PROVIDE ACCESS TO ENTER CLOCK HOURS.

District Name		District Six-Digit Number	
Chairperson's Email Address		Chairperson's Telephone Number	

ROLE	MEMBER NAMES Must consist of one (1) licensed administrator, five (5) licensed teachers, and one (1) community representative who is NOT an employee of the district.	FILE FOLDER NUMBER If the member is a licensed Minnesota educator, enter the file folder number.	AREA OF REPRESENTATION Identify each member as a teacher, administrator, or community representative.	ACCESS Check approve access to the clock hour system.
Chairperson				
	Email Address:			
Secretary				
	Email Address:			
Member				
	Email Address:			
Member				
	Email Address:			
Member				
	Email Address:			
Member				
	Email Address:			

Non-Committee Members Authorized to Enter Clock Hours on Behalf of the Committee	
Name:	Name:
Email Address:	Email Address:
Name:	Name:
Email Address:	Email Address:

Joint Committee Information

If this is a joint committee serving several districts, list the participating districts with their six-digit district number.

District Name	Six Digit District Number