

Eric Sherman Images

Instructions for Accessing Student Folders

Eric Sherman Images has created district folders on the website www.ericshermanimages.com under the heading **STUDENT CLASS and SPORTS PICTURE DAY**. Within those district folders are folders tailored to each student. These are set up in such a way that they are password protected for privacy. Each district folder had a password to gain access to it followed by another password for each student folder. The password for the Lake Superior School District folder is **isd381**. There are no spaces in the password and the letters are lower case. The password needed to access student accounts is the **LUNCH ACCOUNT PIN NUMBER** for that student. Each student should already know this number, but it can also be found in the **PARENT PORTAL** under **LUNCH ACCOUNTS**. Photos will be added to the folders each time Eric Sherman Images completes a job within the district. Class picture day photos often take a about 3 weeks to post due to the quantity of student photos to process. Sports and Cap & Gown photos are generally uploaded within in 72hrs. If Eric Sherman Images has a district contract for several years the photos taken of each student over the years will all be in their folder so that all years, teams and class photos of that student are available in one location. Photos can be ordered and reordered from this location. The folder is removed from the district folder one year after that student graduates.

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