

TIER 4

Quick Glance

Applicant:

- Completion and submission of 125 clock hours, including current mandatory requirements.

District:

- Verify cultural competency training
- Provide and verify a teacher development and evaluation process.

General:

- If adding a field before license is up for renewal, the Tier 4 teacher should apply to add an additional field.
- If adding a field in the same year as renewal, the Tier 4 teacher may apply to add and renew the Tier 4 license at the same time with one application fee.

Renewal Requirements for a Tier 4 License

A Tier 4 teaching license is valid for five years and expires on June 30 of the expiration year. This license may be renewed after January 1 of the renewal year. In order to renew a Tier 4 license, the licensed teacher must meet all Tier 4 renewal requirements. A Tier 4 license has an unlimited number of renewals.

Applicant for Renewal:

The Tier 4 teacher must provide the following evidence:

- Completion and submission of 125 [clock hours](#), including all [mandatory requirements](#) in effect at the time of renewal within the five years immediately preceding renewal. These should be submitted to the school district where the Tier 4 teacher works or lives. If the Tier 4 teacher works outside Minnesota, the clock hours and mandatory requirements must be submitted to the PELSB renewal specialist. ([Minn. Rule 8710.7100-8710.7200](#))

Hiring District:

Before applying for renewal, the hiring school district's relicensure committee or the Minnesota school district relicensure committee where the Tier 4 teacher resides must approve and enter all clock hours and mandatory requirements in place at the time of renewal. The state renewal specialist only approves out-of-state clock hours.

The district must show that the Tier 4 teacher participated in:

- Cultural competency training. ([Minn. Rule 8710.0310, Subp. D](#))
- Mentorship and evaluation aligned with the district's teacher development and evaluation model.

General Information:

If a Tier 4 teacher completes the requirements for an additional Tier 4 licensure field prior to the renewal date, the Tier 4 teacher will apply to add an additional licensure field rather than apply for renewal. The renewal dates for these fields will be aligned to avoid additional application fees. If the additional field is added in the year of renewal, The Tier 4 teacher may apply to add the licensure field and the renewal using one application and one application fee.